Voting by mail is *easy* and *secure!*

Return your ballot as early as possible. . The post office suggests mailing your ballot by October 27. We must *receive* your ballot by **November 3 at 8 pm. Postmarks don't count!**

Mark your ballot
Verify your selections carefully

Pack and seal it
1. Put your ballot in the "Official Election Ballot" envelope and seal it
2. Put the "Official Election Ballot" envelope in the larger Return Envelope and seal it

Sign and date it
- Fill in the Voter's Declaration on the ballot-return envelope
- Make sure to **sign** and **date** it

Return it
- By mail—No postage necessary
- At a drop box – Find the one closest to you on our website
- In person—Drop your ballot off at the County Board of Elections, Monday – Friday, 8:30 am – 5 pm

If you lose your ballot or make a mistake, contact us right away

If you cannot return your ballot by the deadline, you can still vote in person
- Bring your ballot and envelope to the polling place so you can turn them in and vote a regular ballot.
- If you don't have your mail-in ballot, you will vote a provisional ballot which will be counted once we determine that you have not voted by mail.

Contact Information
County name
Phone number
Address
Hours

Voting by mail is *easy* and *secure!*

Return your ballot as early as possible. Your ballot must be *postmarked* by Election Day, **November 3.** If you mail it after November 1, go to the post office and ask them to hand-cancel it.

Mark your ballot
Verify your selections carefully

Pack and seal it
Put your ballot in the ballot return envelope.
Be sure to seal the envelope.

Sign and date it
- Fill in the form on the back of this envelope
- Make sure to **sign** and **date** it

Return it
- By mail—Be sure to add stamps for enough postage
- At a drop box – Find the one closest to you on our website
- In person—Drop your ballot off at the County Board of Elections, Monday – Friday, 8:30 am – 5 pm

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Contact Information
County name
Phone number
Address
Hours

Customizing the ballot inserts

This file is a ballot insert that can be put into every ballot envelope

- Each insert takes up one half of an 8.5x11" sheet of paper
- **If you support two language, put the second language on the back**

1. **Customize the insert**
   - **The version on the left is for "received by" – on the right for "postmark" – customize one and then copy it to the other side.**
   - Consider adding additional information like the county website and a website with a list of all drop box locations
   - After you customize the insert, **be sure to keep both copies consistent**
2. **Print it**
   - Only print the first slide—don't print this instructions sheet
3. **Cut it**
   - Cut along the vertical dotted line that separates the two inserts